

IDAHO BOARD OF DENTURITRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 11/6/2015

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BOARD MEMBERS PRESENT: Richard Howell - Chair
Carla R Wolfrum
Pamela W Miller
Lisa H Penny
Rebecca L Westerberg

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Kim Aksamit, Technical Records Specialist I

The meeting was called to order at 10:31 AM MST by Richard Howell.

APPROVAL OF MINUTES

Ms. Westerberg made a motion to approve the minutes of April 8, 2015 and August 28, 2015. It was seconded by Ms. Wolfrum. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that any proposed law changes need to be in by the first of August and proposed rule changes need to be submitted by the third week of August.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of \$8,559.84 as of 10/31/2015.

FY 2016 CONTRACT RENEWAL

Ms. Hall presented the FY 2016 contract renewal to members of the Board.

Ms. Westerberg made a motion to accept the contract and authorize the Chair to sign on behalf of the Board. It was seconded by Ms. Miller. Motion carried.

Mr. Toryanski provided information to the board about a recent U.S. Supreme Court case decision regarding the North Carolina State Board of Dental Examiners, which has the potential to affect regulatory boards throughout the United States.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

The Board reviewed rule 100. Ms. Westerberg made a motion to have the Bureau draft rules with more flexibility and bring them back to the next scheduled meeting.

NEW BUSINESS

NEXT MEETING was scheduled for April 1, 2016 at 10:30 am MDT.

BOARD ELECTIONS

Ms. Westerberg made a motion to elect Mr. Howell as Board Chair. It was seconded by Ms. Wolfrum. Motion carried.

EXECUTIVE SESSION

Ms. Westerberg made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. The vote was: Mr. Howell, aye; Ms. Wolfrum, aye; Ms. Miller, aye; Ms. Penny, aye; and Ms. Westerberg, aye. Motion carried.

Ms. Westerberg made a motion to come out of executive session. It was seconded by Ms. Wolfrum. The vote was: Mr. Howell, aye; Ms. Wolfrum, aye; Ms. Miller, aye; Ms. Penny, aye; and Ms. Westerberg, aye. Motion carried.

APPLICATIONS

Ms. Westerberg made a motion to direct the Bureau to send a letter to applicant 901141193 requesting information confirming that she is attending an educational institution accredited by a national or regional accrediting agency recognized by the Idaho State Board of Higher Education. Once the information is received and reviewed, a permit for internship may be issued. It was seconded by Ms. Wolfrum. Motion carried.

Monthly internship logs were reviewed, no motions were made.

CE REVIEW FOR REINSTATEMENT

Ms. Westerberg recused herself from discussion and voting on the CE for reinstatement.

A motion was made by Ms. Wolfrum to accept the continuing education for reinstatement. It was seconded by Ms. Penny. Motion carried.

CONTINUING EDUCATION

After review by Board members, the continuing education audit response was approved.

EXAMINATION DATE

The Board set the next exam date for January 29, 2016.

ADJOURNMENT

Ms. Westerberg made a motion to adjourn the meeting at 10:30 am. It was seconded by Ms. Wolfrum. Motion carried.

Richard Howell, Chair

Carla R Wolfrum

Pamela W Miller

Lisa H Penny

Rebecca L Westerberg

Tana Cory, Bureau Chief